

**LONGSTOWE PARISH COUNCIL**

**MINUTES**

**Minutes of the Meeting held on Thursday 24<sup>th</sup> March 2011 in Longstowe Village Hall**

Present: Cllr Zoe Burton  
Cllr William Bevan  
Cllr Peter Hemmins  
Cllr Geoff Hemmins.  
Cllr Alan Waldron

Also present District Councillor and County Councillor Sebastian Kindersley and District Councillor Bridget Smith plus one resident.

- 95 There were no Apologies for absence.
- 96 The MINUTES OF THE LAST MEETING were agreed and signed.
- 97 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES
- a) The School Lane street sign – No response as yet – Clerk to chase
  - b) The Gransden air show board not removed – Cllr P Hemmins to return.
  - c) The redundant bins at the Village Hall- Cllr W Bevan to remove with other old equipment.
- 98 MEMBERS DECLARATION OF INTEREST for items on the agenda – None
- 99 FINANCE
- a) The Audit had been called for 6<sup>th</sup> June 2011 and the accounts will be deposit from 05/05/11 – 02/06/11. Also notification had been received of new Accounts and Audit Regulations 2011 to come into force on 31<sup>st</sup> March 2011
  - b) New guidance had been received from HMRC on Clerk's PAYE scheme. The Clerk to register and implement PAYE system as per guidelines.
  - c) The following cheques was signed:
    - i) Longstowe Village Hall -Hall hire charges 2010/11-£144
    - ii) Mr R Murden – Parish path expenses 2010/11 - £30.53
    - iii) Mr W Slater – Bus Shelter cleaning Mar Qtr - £25
    - iv) Mrs M Sharp – Salary and expenses Mar Qtr - £528.51
    - v) Cllr P Hemmins – Printing Skylark - £56.35
- 100 CONSIDER PLANNING APPLICATIONS –  
Copy of the Appeal Decision Notice dismissing the appeal made by Falck Renewables against the decision by SCDC for the proposed erection of temporary Meteorological Mast on land west of A1198 Arrington.

## 101 TO CONSIDER OTHER MATTERS

- a) The Clerk updated the latest information submitted to the web site and Councillors approved the acquisition of a personalised domain name ([www.scambsgov.uk/LongstowePC](http://www.scambsgov.uk/LongstowePC)) at a one off fee of £30.
- b) The Council approved and signed the Web Site Service Level agreement to be returned to SCDC.
- c) The Chairman reported that a resident had raised concerns that a contribution he submitted to Skylark was not included in the latest edition. Councillors suggested that a review of the newsletter should be carried out to include the format, editorial issues and alternative options for printing. The Chairman to follow up in the first instance with the Editor of Skylark and the Village Hall committee.

## 102 CORRESPONDENCE RECEIVED

For the information of Members, the Clerk submitted the following:

- a) SCDC – Standards Committee Newsletter Spring 2011 – The Clerk to formulate draft responses about the future of standards for consideration at the next meeting.
- b) SCDC – Notification of National Referendum and Local Elections – 5<sup>th</sup> May 2011 – Notices posted on notice boards.
- c) SCDC – Update on Recycling bank review.

### **For information – details available from Clerk**

Parish Monthly update – Information to assist Parish Councils to plan their involvement in plan-making (already circulated by email)

- SCDC – Weekly bulletins for Feb/Mar
    - Standards Committee Agenda – 09/03/11
    - Parish Council Liaison Meeting Agenda – 29<sup>th</sup> March 2011
  - CCC
    - Invitation to join Highways Warden Scheme.
    - Details of HCV Strategy meeting — any comments by 15/04/11 (circulated by email)
    - Proposed changes to subsidised Bus Services.
    - Notification of contracted Bus Service Tenders commencing 04/04/11
    - Changes to Stagecoach bus times from 17/04/11
    - Cambs Library Service Review – Next stages
    - Information about Self-directed support for people who need social care – Article for Skylark
  - CPALC – Audit Commission - Auditing the Accounts report for 2009/10
    - Notification of project involving parish councils delivering the aims of the 'Big Society' and Localism Agenda-Support pack available to purchase.
    - Notification of Training Schedule – April – July 2011
  - NALC - Communities in Action Conference – 22/09/11- London
  - Rural Services Network – Weekly News Digest – Feb/Mar
  - Cambs ACRE – News Digest - March
    - Community Action –Spring 2011 – passed to Village Hall committee for information
- Copy of Clerks and Council's Direct

103 REPORTS FROM COUNCILLORS

The parish Council report from Cllr Sebastian Kindersley for March had been circulated. In addition he and Cllr Bridget Smith also drew attention to:

- a) That there had been no progress on Guided Bus.
- b) That other Parishes were doing surveys on bus services from their villages in order to establish usage to be able to consider alternatives.
- c) That Gamlingay Village College had been put into Special Measures.

104 DATE OF ANNUAL OPEN MEETING – Thursday 21<sup>st</sup> April 2011  
DATE OF ANNUAL GENERAL MEETING – Thursday 19<sup>th</sup> May 2011

Signed by ..... Date  
Chairperson